

SUBSTITUTION FORM

EXISTING REGISTRANT INFORMATION

FULL NAME

REGISTRATION CONFIRMATION NUMBER*

** If applicable*

EMAIL ADDRESS

NEW REGISTRANT INFORMATION

FULL NAME

DATE

TITLE/POSITION

ORGANIZATION

TELEPHONE

SEND EMAIL CONFIRMATION TO

HBA SUBSTITUTION POLICY

For in-person tickets, seats may be transferred to another individual through Friday, 26 April 2024. A completed substitution form must be received in writing to HBA@HBAnet.org no later than Friday, 26 April 2024. No substitutions will be given after this date.

For virtual registrations, substitutions will be accepted up to 72 hours prior to the start of the event (9:00 AM ET on Tuesday, 7 May 2024). A completed substitution form must be received in writing to HBA@HBAnet.org by the deadline. No substitutions will be given after this date.